

IJF CONSTITUTION

ARTICLE 1 – ORGANIZATION

Section 1.1: Name

The name of the organization shall be the International Jedi Federation, hereafter referred to as IJF.

ARTICLE II – PURPOSE

Section 2.1: Purpose

IJF is a non-profit organization whose mission is to provide educational programs that foster personal growth, community service, ethical living, and spiritual development. The organization focuses on educating its members through various programs, including but not limited to, online education, retreats, individual coaching, and training. These activities aim to develop members' skills in areas such as mindfulness, ethical decision-making, and community leadership.

ARTICLE III – MEMBERSHIP

Section 3.1: Members

To become a member of IJF an individual must fill out the member registration form before admittance. IJF does not discriminate on the basis of race, color, religion, sex, (including pregnancy, sexual orientation and gender identity) creed, or national origin.

Section 3.2: Member Status

Membership, along with any education credits beyond the Seeker Program and titles awarded, will be subject to review of revocation after a member has been inactive and/or out of communication with IJF faculty and staff for more than a year.

Section 3.3: Eligibility

Any person who has filed an IJF application and abides by the Code of Conduct shall be eligible for membership.

Section 3.4: Authority

All constituents will be subject to the Board of Directors of the IJF, (also known as the IJF Council), in this Constitution.

ARTICLE IV – GOVERNANCE

Section 4.1: Board Of Directors

The Board of Directors is the highest authority and shall serve a supervisory function which is composed of a minimum of the President, Vice President, and the Director of Administration. The Board of Directors may also include, upon membership vote, a Director of Education, Director of Community, and Directors of a Discipline.

Section 4.2: Board of Directors Duties

The Board of Directors shall make such rules and regulations as it deems necessary to govern its meetings at its discretion. It shall have the authority to approve, revoke, or censure any Chapter or non-Board member with a simple majority (50% plus one vote) of the Board of Directors.

Section 4.3: Board of Directors Structure

The Board of Directors shall consist of a minimum of three members and a maximum of nine members, known as Board Members with the following positions and powers:

Section 4.4: President of the IJF

The President shall provide direction and leadership to the IJF. The President shall be the Chair of the Board of Directors. The President shall hold all the powers necessary to direct the Board of Directors. The President shall have a term of four years.

Section 4.5: Vice President of the IJF

The Vice President shall be the Vice-Chair of the Board of Directors. The Vice President shall fulfill the roles of the President in the Chair's absence or resignation. The Vice President shall also serve the role as head of Chapter Leaders. The Vice President will oversee the activities of Chapters and Affiliates and ensure they are aligned with the vision and mission of the IJF. The Vice President shall have a term of four years. The Vice President will also serve as the secretary during Board of Director meetings.

Section 4.6: Director of Administration

The Director of Administration, with the assistance if needed, shall audit the reports of its membership within the IJF. The Director of Administration serves as the IJF treasurer. The Director of Administration shall report on the financial status of the organization in December each year. The Director of Administration shall have a term of four years.

Section 4.7: Director of Education

The Director of Education, with assistance from a personal committee, shall ensure that the education of its membership is thorough and up-to-date. The Director of Education shall oversee the Process of Knighthood. The Director of Education shall have a term of four years.

Section 4.8: Director of Community

The Director of Community shall foster connection and goodwill within IJF membership with assistance from a personal committee, the Director of Community shall promote the general welfare of the IJF and ensure that its membership abides by the mission of the organization. In the absence of the Vice President, the Director of Community shall keep the minutes of all communication of the IJF Council. The Director of Community shall have a term of four years.

Section 4.9: Director of the Mystics

The Director of the Mystics shall tend to the spiritual needs of the IJF. The Director of the Mystics shall oversee ceremonies and rituals conducted by the organization. The Director of the Mystics shall have a term of four years.

Section 4.10: Director of the Guardians

The Director of the Guardians shall be responsible for the creation of a Guardian Training Program, with the assistance of a personal committee. The Director of the Guardians shall have a term of four years.

Section 4.11: Director of the Sages

The Director of the Sages shall maintain the inner peace of the IJF. The Director of the Sages shall offer mediation in difficult situations, conduct negotiations with other organizations as well as provide knowledge on Force abilities. The Director of the Sages shall have a term of four years.

Section 4.12: Director of the Healers

The Director of the Healers shall maintain the health of the IJF. The Director of the Healers shall support the physical, energetic, and psychological needs of the membership. The Director of the Healers shall have a term of four years.

Section 4.13: Other duties

All members of the Board of Directors shall perform any other duties or responsibilities as delegated by the Board of Directors. All members of the Board of Directors may participate in

any session of a constituent Chapter as an ex-officio non-voting member. They may, of course, vote in their own chapter, but without their authority as a member of the Board of Directors.

Section 4.14: Quorum

A quorum must be attended by officers of the Board of Directors before business can be transacted or motions made or passed. A quorum shall consist of the simple majority (50% plus one vote).

Section 4.15: Election

Board of Director members shall be elected by majority vote through an anonymous online vote facilitated through email promotion. Elections will be given two weeks for all registered IJF members to have an opportunity to vote on each office when appropriate to the conclusion of their term.

Section 4.16: Terms

Terms begin on the first of November following the election.

Section 4.17: Removal

A Board of Director member may be removed when sufficient cause, based on the standards of their title, exists for such removal. The Board of Directors may consider charges against any Board Member. A Board of Director Member may be represented by counsel upon any removal hearing. The Board of Director shall adopt such rules for this hearing, as it may in its discretion consider necessary for the best interests of the IJF.

Section 4.18: No Confidence

Board Members can be removed when the membership feels that a Board Member is no longer fulfilling the requirements of their seat. A vote of no confidence is passed by a two-thirds majority of all the Knights and Masters. Motions for no confidence per Board of Director Member may be considered no more than once every six months.

Section 4.19: Vacancies

Midterm elections will be held for any vacancies if more than one person runs for the office. If no person runs for the office, the remaining Board of Directors will discuss and appoint a pro tempore member until a Knight and/or Master declares candidacy.

ARTICLE V – MEETINGS

Section 5.1: Business Meetings

There shall be at least four business meetings per year for the Board of Directors. Town Halls may be included as a business meeting. These business meetings shall be announced via e-mail and social media platforms to the membership at least fifteen days in advance of the meeting.

ARTICLE VI – FINANCES

Section 6.1: Non-Profit Entity

The IJF is a nonprofit entity and is not organized for the private gain of any person. Any monies obtained will be for the sole use of IJF operations and charitable acts.

Section 6.2: Compensation

The IJF shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof.

Section 6.3: Clause for Dissolution

Upon the dissolution of the IJF, all extant funds shall be paid to debts, and then the remainder donated to a charity of the Board's choosing.

ARTICLE VII – AMENDMENTS

Section 7.1: Proposed Amendments

Amendments to these constitutions and bylaws can be proposed by an Active Member. The proposed amendment must be submitted in writing a week before to the Vice-President and presented to the membership at the next business meeting.

Section 7.2: Amendment Vote

An amendment to the constitution and bylaws shall require approval by a simple majority (50% plus one vote) of the Board of Directors at the business meeting following the meeting in which it was initially presented.

IJF BYLAWS

ARTICLE 1 – AFFILIATE AND CHAPTER ELIGIBILITY

Section 1.1: Affiliates

The requirements for application to the International Jedi Federation (IJF) as an affiliate are:

1. An organization that has agreed to support the ideals and mission of the IJF.
2. Agreement to respect the Jedi Compass and Bylaws of the IJF and abide by the Code of Conduct of the IJF.
3. An organization that has agreed to align their education within the parameters of the Accreditation Program.
4. A majority approval vote from the Board of Directors.

Section 1.2: Chapters

The requirements for application to the IJF as a Chapter are:

1. At least two members, one of whom must be an IJF Knight, who have agreed to move forward with the ideals and mission of the IJF.
2. Adoption of the ideals of the Jedi Compass and Bylaws of the IJF and abide by the Code of Conduct of the IJF.
3. Focus primarily on offline activity with a minimum of four meetings a year.
4. A majority approval vote from the Board of Directors.

ARTICLE 2 – MEMBERSHIP

Section 2.1: Membership

1. A member is any individual who has registered with the IJF via the official IJF Application
2. Membership will be reviewed yearly on the grounds that the member participates and or stays in contact with a minimum of two IJF Knights/Masters
3. No contact with two IJF Knights/Masters within one year may result in revoking of membership.
4. Members have the ability to vote on positions on the IJF Board of Directors.

ARTICLE 3 – KNIGHTHOOD

Section 3.1: Knighthood Background Checks

Candidates for Knighthood must undergo a background check for sex-offender registry. If something is found, they are barred from Knighthood, and a discussion must occur regarding their Knighthood and circumstances. Background checks will be completed in coordination with the Director of Administration.

Section 3.2: Knighthood Activity

Knights are required to commit their time to IJF by meeting the requirements of at least one of the following to be considered “Active”:

- a. Have an active Apprenticeship, in which the knight can verify that they have at least attempted to maintain communication with their apprentice consistently at a minimum of three times a month.
- b. Teach a minimum of one class every four months (this may include teaching pre-created lessons for the Seeker Program on Zoom).
- c. Having meaningful engagement on either IJF Discord, Forum and/or Social Media spaces weekly.
- d. Participate in a minimum of one public Zoom Meeting every two months.
- e. Active participation in a committee/department. The Knight must complete, or show work demonstrating reasonable progression on, any tasks they have been assigned within said committee/department.

Section 3.3: Knighthood Reviews

After having gone through the Knighthood process and earning the status of Knight, Knights are subject to a review to maintain their active status. If a Knight’s activity is determined to not be sufficient to meet these requirements, they will be moved to the rank of Adept, assuming their membership has not been revoked. At the time that they feel they are able to recommit their responsibilities to the IJF, they must apply for the Knighthood Reinstatement.

ARTICLE 4 – MASTERSHIP

Section 4.1: Mastership Activity

Masters are required to commit their time to IJF by meeting the requirements of at least one of the following to be considered “Active”:

- a. Have an active Apprenticeship, in which the Master can verify that they have at least attempted to maintain communication with their apprentice consistently three times a month.
- b. Teach a minimum of one class every three months (this may include teaching pre-created lessons for the Seeker Program on Zoom).
- c. Having meaningful engagement on either the IJF Discord, Forum and/or Social Media spaces weekly.
- d. Participate in a minimum of one public Zoom Meeting every two months.
- e. Active Participation in a committee/department. The Master must complete, or show work demonstrating reasonable progression on, any tasks they have been assigned within said committee/department.

Section 4.2: Mastership Review

After having gone through the Mastership process and earning the status of Mastership, Masters are subject to a review to maintain their active status. If a Master's activity is determined to not be sufficient to meet these requirements, they will be moved to the rank of Adept, assuming their membership has not been revoked. At the time that they feel they are able to recommit their responsibilities to the IJF, they must apply for the Masterhood Reinstatement.

ARTICLE 5 – ELECTION PROCESS

Section 5.1: Eligibility to Stand for Office

The minimum age for running for any office is twenty-five and maintaining Knight status for at least two years. People under twenty-five may act as assistants to the officers or stand on committees.

Candidates for the Board of Directors must be an active Knight and/or Master of the IJF. If a Knight and/or Master runs for office and has not been reviewed in the past two years they must undergo a review.

Section 5.2: Process for Standing for Office

Each person running for office will submit an election speech and make themselves available for questions from the IJF membership.

Section 5.3: Running Individually

The Candidates will run individually, e.g. the President and Vice president do not run on a ticket together but are elected separately.

Section 5.4: Holding Multiple Offices

If an office is vacant, people can hold more than one position pro-tempore. The Board of Directors are not allowed to occupy more than two offices under any circumstances. A position on a committee is not considered an office seat.

Section 5.5: Directors of the Disciplines

A person running for the Director of a discipline (i.e. Mystic, Guardian, Sage, Healer) will be voted by people in that same discipline.

Section 5.6: Consecutive Terms

People may hold the same office for consecutive terms.

Section 5.7: Temporary Term Lengths

To offset the offices and avoid a total Board of Directors turnover, the terms for the Directors of the Disciplines are two years for the very first term from the adoption of this Constitution, and four years for every term thereafter.

Section 5.8: Voting Process

Voting for the Board of Directors will be done anonymously and online. Every member of the IJF in good standing has one vote. Instructions will be distributed two weeks before the elections. Members will rank the candidates in order of preference. There is no voting by proxy. The polls will be open for two weeks.

Section 5.9: Determining the Winners

The winner of each race on the Board of Directors will be determined by a simple majority (50% plus one vote). If a candidate has more than half of the vote based on first choice, that candidate wins. If no candidate has more than half of those votes, then the candidate with the fewest first choices is eliminated with the votes added to the totals of the next choice. This process continues until a candidate has more than half of the active votes. If only two candidates remain with neither gaining more than half of the active votes, the candidate with the plurality of votes is declared the winner.

Section 5.10: Vote of No Confidence

For a member of the Board of Directors to be removed from office through a vote of no confidence, a motion must be put forward by one Knight and/or Master as well as seconded by another Knight and/or Master. The Director in question is to be given the opportunity to speak. After sufficient time for discussion via recorded video conference, the Knight and/or Masters will have two weeks to vote by secret ballot. No confidence votes can be considered every six months

ARTICLE 6 – COMMITTEES

Section 6.1: Committees

All Standing Committees shall have no minimum requirement for member composition.

Committees will be approved by the Board of Directors to carry out specific tasks for the IJF. Committees shall be terminated when their specific tasks have been accomplished.

ARTICLE 7 – IJF GATHERINGS

Section 7.1: Rotation of National Gatherings

There will be a National Gathering once a year. To avoid favoritism, expand the membership, and maintain a balance and diversity within the IJF, this gathering will rotate between the regions of the United States. The National Gathering will not be held in the same regions as it was held in the previous two years.

Section 7.2: Regions of the IJF

The IJF shall be divided into nine regions. Those regions are:

New England Region – CT, ME, MA, NH, RI, and VT

Mid-Atlantic Region – NJ, NY, MD, DC, DE, VA and PA

South Atlantic Region – FL, GA, NC, SC, and WV

Great Lakes Region – IL, IN, MI, OH, WI

Mid-South Region – AL, KY, MS, TN

Great Plains Region – IA, KS, MN, MO, NE, ND, and SD

Gulf Region – AR, LA, OK, TX

Rocky Mountain Region – AZ, CO, ID, MT, NM, NV, WY, and UT

Pacific Region – AK, CA, HI, OR, and WA

Section 7.3: International Gatherings

International gatherings held outside of the United States will not be held to rotational standards.