# **IJF Code Of Conduct**

## **Policy**

Any conduct that is determined to impair the opportunities of others to learn or that is

disrupting the orderly functions of the International Jedi Federation (IJF) will be deemed misconduct and will be subject to disciplinary action. Any individual who violates the code of conduct may be subjected to a review by the disciplinary committee on a case by case basis. All persons within the IJF are expected to follow the code of conduct which includes, but is not limited to, offline events, online platforms, or any social media spaces.

Members are subject to disciplinary actions for misconduct which includes, but is not limited to:

- 1. Cheating Using or attempting to use unauthorized materials, information, copying another's work, and/or use of artificial intelligence (AI) generated material such as, but not limited, to chatGPT.
- 2. Disruptive Behavior- Conduct, actions, verbal statements, written statements, and/or online statements which may be construed as cyber bullying and/or may be used to intimidate, threaten, or violate the personal safety of any person or that interferes with the educational process or institutional functions.
- 3. Harassment (sexual, racial, ethnic, or otherwise) that has the effect of creating a hostile or offensive educational and/or community environment.
- 4. Hazing any action that recklessly or intentionally endangers the mental or physical health or safety of a member for any purpose.
- 5. Using or being under the influence of alcohol or illegal drugs while serving as a representative of the IJF at an IJF event or related activity.

- 6. Carrying orcealing of unauthorized weapons at an IJF event or related activities
- 7. Violation of any applicable professional code of ethics or conducts and program dispositions, where applicable
- 8. Failure to comply promptly with any reasonable directive from IJF officials.
- 9. Failure to cooperate in an IJF investigation.
- 10. Fabrication or falsification of any information, citation, or document, or knowingly providing false information during an IJF investigation.
- 11. Violation of federal, state, or local laws or regulations that impact the IJF's environment or standards.
- 12. In the absence of laws addressing an issue, all individuals will abide by the ethics and values of the Jedi Compass to guide their actions.

### **Policy Procedures**

While an alleged violation of the Code of Conduct is being investigated, an individual may be removed from IJF-sanctioned events or other IJF functions. If a violation is found, disciplinary action will be based on the seriousness of the situation and may include, but not be limited to, documented counseling, suspension, and/or removal of membership and/or participation in the IJF platform and any other IJF online/office social media space. In all cases, the IJF will take action in accordance with the outlined policies and procedures.

## **Disciplinary Committee Meeting Procedures**

Alleged violations of the conduct must be submitted in writing to an IJF official along with supporting documents, such as emails, screenshots, and texts.

An IJF Disciplinary Committee (DC) will be created, made up of at least 3-5 members selected by the Board. The DC will then investigate the violation, communicate with those involved, and determine the

disciplinary action, if any, that may be appropriate. If the issue is not resolved, it will be escalated to the IJF President.

- 1. The DC will choose a foreperson to review the documentation and read the timeline of the alleged misconduct and will present it to the remaining committee members.
- 2. The member in question provides a statement.
- 3. The committee asks the individual relevant clarifying questions, although the individual is not allowed to ask questions of the committee, which may be disruptive to the process.
- 4. After all questions have been exhausted, the individual is asked to leave the conference.
- 5. The committee then deliberates and votes on the recommended course of action in accordance with the following procedure.
  - 1. A committee member must file a motion to move forward with an action.
  - 2. A committee member must second the motion to move forward with an action.
- c. The committee liaison will gain the vote of 50% plus one of the members for the decision to be final
- 6. Upon the decision, the committee foreperson creates a letter for the member in question.

Upon the decision, the member in question is notified via email/letter in the mail of decision. The member then has 30 days to request a second review.

## **Code of Conduct for International Jedi Federation Faculty and Staff**

Faculty describes anyone who holds the title Adept, Knight, or Master who is given permission to teach a class at an International Jedi Federation function. Non-IJF guest teachers may be held accountable

to these standards before being approved to teach at an IJF function. This document is in addition to the Code of Conduct already outlined in the Jedi Compass.

### **Physical Well-being**

- 1. Faculty and staff will maintain an appropriate level of physical fitness and health according to their age and ability.
- 2. Faculty and staff will maintain a high standard of grooming and hygiene according to cultural and spiritual practices.
- 3. Faculty and staff will not willingly dress in attire or apparel that reflect criminal associations, political figures, or support of political parties from any nation. This includes any gang affiliation/association body modifications such as piercings, tattoos, brands, etc. This is not including spiritual and/or cultural apparel.

#### **Social Well-being**

- 1. Faculty and staff will demonstrate measurable effort to create balance between their social, family, and Jedi responsibilities and maintain healthy relationships.
- 2. Faculty and staff will promote humility and kindness, both privately and publicly.
- 3. Faculty and staff will treat others with respect and equanimity.
- 4. Faculty and staff will work hard to achieve/maintain financial stability and responsibility.
- 5. Faculty and staff will not publicly discuss endorsement or disapproval of any political candidate, party, or platform.

## **Emotional Well-being**

1. Faculty and staff will strive to maintain an appropriate level of emotional stability for their circumstances. (This includes practicing regular self-reflection and following the recommendation of any prescriptions assigned to them by a licensed mental health care provider.)

- 2. Faculty and staff will show compassion and seek insight into the emotional motivations of others. (Positive Regard)
- 3. Faculty and staff will make every effort to maintain a level of emotional control both in public and in private.

#### **Mental Well-being**

- 1. Faculty and staff will continue their education and training.
- 2. Faculty and staff will maintain a clear and focused mind. The use of substances that alter or limit the person's ability to aid or act will not be used in situations where you may be called upon. The use of illegal substances is strictly prohibited.
- 3. Faculty and staff struggling to maintain good mental health will report their struggles to the IJF Council and be willing to stay proactive in the recovery process. If they do not remain proactive, they may be subjected to a corrective action plan, as developed by leadership under the person centered plan (plan dictated by the person).

## **Spiritual Well-being**

- 1. Faculty and staff may maintain spiritual relations with their chosen theology or philosophy as long as no conflict of interest exists.
- 2. Faculty and staff will seek out spiritual aid, when needed, from the proper spiritual guides, whether within the community or from external authorities.
- 3. Faculty and staff will make no attempt to push their spiritual/religious practices or views onto anyone. The exception being if said individual has agreed to perform a religious Mission with a non-IJF entity, but it must be documented that said mission and individual cannot speak on behalf of the IJF or their Jedi chapter for the duration of the religious mission.

#### General

1. Faculty and staff are responsible for maintaining their own records of training and certifications upon receiving IJF Knighthood.

- These records are subject to review at any time upon the request of the IJF's review board.
- 2. Faculty and staff will submit themselves for regular IJF evaluation.
- 3. Faculty and staff will adhere to all procedural guidelines and policies as laid out by this document and may be subjected to a review board.
- 4. Faculty and staff will exercise discretion in all interactions. They will not encourage civil unrest or voice opinions on behalf of the IJF.
- 5. In the event of civil unrest or disaster in the faculty and staff's local community, the individual will make every reasonable attempt to maintain peace and aid in lawful procedures.
- 6. Faculty and staff may make appeals to the IJF Boards on behalf of their Chapter and Affiliate members.
- 7. Faculty and staff are allowed to champion causes individually. (IJF and Chapter championing are subject to voting procedures by the Council.)

Revision 2024