

# IJF Code of Conduct

## Policy

Any conduct that is determined to impair the opportunities of others to learn or that is disrupting the orderly functions of the International Jedi Federation (IJF) will be deemed misconduct and will be subject to disciplinary action. Any individual who violates the code of conduct may be subjected to a review by the disciplinary committee on a case by case basis. All persons within the IJF are expected to follow the code of conduct which includes, but is not limited to, offline events, online platforms, or any social media spaces.

Members are subject to disciplinary actions for misconduct which includes, but is not limited to:

1. Cheating - Using or attempting to use unauthorized materials, information, copying another's work, and/or using artificial intelligence (AI) generated written material, including but not limited to ChatGPT, to complete assignments without authorization.
2. Disruptive Behavior - Conduct, actions, verbal statements, written statements, and/or online statements which may be construed as cyber bullying and/or may be used to intimidate, threaten, or violate the personal safety of any person or that interferes with the educational process or institutional functions.
3. Harassment - (sexual, racial, ethnic, or otherwise) that has the effect of creating a hostile or offensive educational and/or community environment.
4. Hazing - any action that recklessly or intentionally endangers the mental or physical health or safety of a member for any purpose.
5. Using or being under the influence of alcohol or illegal substances while serving as an official representative of the IJF at an IJF event or related activity.
6. Carrying or concealing unauthorized weapons at an IJF event or related activities
7. Violation of any applicable professional code of ethics or conducts and program dispositions, where applicable
8. Failure to comply promptly with any reasonable directive from IJF officials.
9. Obstruction of an IJF investigation.
10. Fabrication or falsification of any information, citation, or document, or knowingly providing false information during an IJF investigation.
11. Violation of federal, state, or local laws or regulations that impact the IJF's environment or standards.

In the absence of laws addressing an issue, all individuals will abide by the ethics and values of the Jedi Compass to guide their actions.

## **Policy Procedures**

While an alleged violation of the Code of Conduct is being investigated, an individual may be removed from IJF-sanctioned events or other IJF functions. If a violation is found, disciplinary action will be based on the seriousness of the situation and may include, but not be limited to, documented counseling, suspension, and/or removal of membership and/or participation in the IJF platform and any other IJF online/office social media space. In all cases, the IJF will take action in accordance with the outlined policies and procedures.

## **IJF Disciplinary Process & Procedures**

### **Submission of Alleged Violations**

Alleged violations of conduct must be submitted in writing to an IJF official and must include supporting documentation when available (e.g., emails, screenshots, text messages, audio messages, or other relevant evidence).

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### **Formation of the Disciplinary Committee (DC)**

An IJF Disciplinary Committee (DC) will be formed consisting of **3–5 members**, selected by a member of the IJF Board/Council.

The appointed official will:

- Present the evidence.
- Identify areas of alleged violations not in accordance with the *Jedi Compass* and the IJF Code of Conduct.
- Remain objective throughout the process.
- Render assistance, when appropriate, to support the investigation.

The DC will:

- Investigate the alleged violation.
- Communicate with all involved parties as necessary.
- Determine whether disciplinary action is warranted.

If the issue remains unresolved, it will be escalated to the IJF President.

If the IJF President has a conflict of interest or is unavailable, the Vice President or the next appropriate officer in succession will assume responsibility.

The DC will have **15 days** from formation to reach a decision.

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## Investigation Procedures

### 1. Review of Information

The DC will review all submitted materials and gather additional relevant information as needed to make a fully informed decision.

### 2. Clarifying Questions

The committee may ask relevant clarifying questions of the parties involved.

- All questioning must remain objective.
- If questions occur via voice or video communication, documentation must be preserved or additional DC members must be present to ensure transparency.

### 3. Deliberation

Once all questions have been addressed and members are satisfied that sufficient information has been gathered, the committee will deliberate privately.

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## Voting Procedure

After deliberation, the committee will determine the recommended course of action using the following procedure:

1. A committee member must file a motion to proceed with a proposed action.
  2. A second committee member must second the motion.
  3. The committee foreperson will call for a vote.
  4. A decision requires a majority vote of **50% plus one** of the committee members to be final.
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## Notification of Decision

Upon reaching a decision:

- The committee foreperson will draft a formal decision letter.
  - The member in question will be notified via email and/or mailed letter.
  - The member has 24 hours from receipt of notification to request a second review. Receipt is defined as the timestamp of the email delivery, or the date the mailed letter is delivered as confirmed by tracking.
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## Appeals & Finalization

If no second review is requested within 24 hours:

- The IJF Council will uphold the DC's decision.
- The decision will become final and binding.

## Code of Conduct for International Jedi Federation Faculty and Staff

*Ranked Member describes anyone who holds the IJF title Adept, Knight, or Master. Non-IJF guest teachers may be held accountable to these standards before being approved to teach at an IJF function. This document is in addition to the Code of Conduct already outlined in the Jedi Compass*

### **Physical Well-being**

1. Faculty and staff will maintain an appropriate level of physical fitness and health according to their age and ability.
2. Faculty and staff will maintain a high standard of grooming and hygiene according to cultural and spiritual practices.
3. Faculty and staff will not wear attire, symbols, or markings that are explicitly associated with criminal organizations, hate groups, or extremist movements while serving in an official IJF capacity. Spiritual, religious, and cultural attire or markings are respected

### **Social Well-being**

1. Faculty and staff will demonstrate measurable effort to create balance between their social, family, and Jedi responsibilities and maintain healthy relationships.
2. Faculty and staff will promote humility and kindness, both privately and publicly.

3. Faculty and staff will treat others with respect and equanimity.
4. Faculty and staff will work hard to achieve/maintain financial stability and responsibility.
5. Faculty and staff will not publicly endorse or oppose political candidates, parties, or platforms while acting in an official IJF capacity or representing the IJF. This provision does not restrict personal civic or political expression made outside official IJF roles.

### **Emotional Well-being**

1. Faculty and staff will strive to maintain an appropriate level of emotional stability for their circumstances. (This includes practicing regular self-reflection and following treatment recommendations as advised by licensed providers, as appropriate).
2. Faculty and staff will show compassion and seek insight into the emotional motivations of others. (Positive Regard)
3. Faculty and staff will make every effort to maintain a level of emotional control both in public and in private.

### **Mental Well-being**

1. Faculty and staff will continue their education and training.
2. Faculty and staff will not use substances in situations where impairment would limit their ability to safely perform responsibilities or respond if called upon. This provision does not prohibit lawful, responsible substance use outside official IJF duties or events.
3. Faculty and staff experiencing challenges that may significantly impair their ability to safely or effectively fulfill their responsibilities are encouraged to seek appropriate support and may confidentially notify the IJF Council if accommodations, temporary adjustments, or assistance are needed. If concerns arise regarding a faculty or staff member's ability to fulfill their role safely or responsibly, leadership may engage in a supportive review process, which may include mutually agreed-upon adjustments or a corrective action plan. Mental health challenges alone do not constitute misconduct.

### **Spiritual Well-being**

1. Faculty and staff may maintain spiritual relations with their chosen theology or philosophy as long as no conflict of interest exists.
2. Faculty and staff will seek out spiritual aid, when needed, from the proper spiritual guides, whether within the community or from external authorities.
3. Faculty and staff will make no attempt to push their spiritual/religious practices or views onto anyone. The exception being if said individual has agreed to perform a religious mission with a non-IJF entity, but it must be documented that said mission and individual cannot speak on behalf of the IJF or their Jedi chapter for the duration of the religious

mission.

### **General**

1. Faculty and staff are responsible for maintaining their own records of training and certifications upon receiving IJF Knighthood. These records are subject to review at any time upon the request of the IJF's review board.
2. Faculty and staff will submit themselves for regular IJF evaluation.
3. Faculty and staff will adhere to all procedural guidelines and policies as laid out by this document and may be subjected to a review board.
4. Faculty and staff will exercise discretion in all interactions. They will not encourage civil unrest or present personal views, opinions, or positions as those of the IJF.
5. In the event of civil unrest or disaster in the faculty and staff's local community, the individual will make every reasonable attempt to maintain peace and aid in and lawful resolution where possible.
6. Faculty and staff may make appeals to the IJF Boards on behalf of their Chapter and Affiliate members.
7. Faculty and staff are allowed to champion causes individually. (IJF and Chapter championing are subject to voting procedures by the Council.)

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